



Mercer County-Celina City Health Department

Organizational Mandates and Authorities

Mercer County-Celina City Health Department Organizational Mandates

**Environmental Health
Formal Mandates**

Program	Services	Authority
Food Safety	FSO & RFE licensing, facility review and inspection Foodborne disease outbreak investigation Investigate complaints related to food facilities	ORC 3717 OAC 3701-21 OAC 901:3
Pools/Spas	Public pool/spa licensing and inspection	ORC 3749 OAC 3701-31
Campgrounds	Campground licensing and inspection	ORC 3733 OAC 3701-25
Schools	School environmental health inspection	ORC 3707.26
Body Art	Tattoo and body piercing facility review, licensing and inspection	ORC 3730 OAC 3701-09
Household Sewage Treatment Systems	Site evaluation and approval Permitting and inspection of new and altered sewage treatment systems O&M inspection of existing systems as required (Richey Rd.) Registration of installers, septage haulers and service providers	ORC 3718 OAC 3701-29
Private Water Systems		ORC 3701.344

Mercer County-Celina City Health Department Organizational Mandates

		OAC 3701-28
	<p>Permitting and inspection of new and altered water systems Inspection of well pump installation contractors</p>	
Solid Waste		ORC 3734
	<p>Licensing and inspection of solid waste transfer stations Licensing and inspection of solid waste landfill Inspection of composting facilities Investigation of open dumping complaints Licensing and inspection of construction & demolition debris facility Inspection of large quantity infectious waste generator</p>	
Nuisance		ORC 3707.01
	<p>Investigation and enforcement of solid waste nuisance complaints Investigation and enforcement of sewage nuisance complaints Investigation and enforcement of animal/insect nuisance complaints</p>	
Rabies		OAC 3701-3-29
	<p>Receive bite reports, issue quarantine notices, monitor condition of animal Verify current rabies vaccine status Send specimens to ODH lab for testing as needed</p>	
Jails		ORC 3709.22
	<p>Sanitation inspections</p>	

**Environmental Health
Informal Mandates**

Program	Service
Food Safety	Food safety education/training
Household sewage treatment systems	<ul style="list-style-type: none"> Inspection of existing household sewage treatment systems (real estate, etc.) Education and training of registered contractors Consultation and educational information for homeowners Serve on Mercer County Regional Planning Commission / review lot approvals
Indoor Air Quality	<ul style="list-style-type: none"> Consultation and referral of complaints Provide educational information
Manufactured home parks	Inspections (contracted through OMHC)
Vector-borne disease	<ul style="list-style-type: none"> West Nile Virus surveillance Consultation and public information on mosquito and tick-borne diseases
Water systems	<ul style="list-style-type: none"> Water testing (public and private systems) Inspection of existing private water systems (real estate, etc.) Inspection of water well drillers Consultation and educational information for homeowners
Other / Miscellaneous	Bed bug consultation / information provision

**Nursing
Formal Mandates**

Program	Services	Authority
Infectious Disease Reporting		OAC 3701-3-06
Tuberculosis		OAC 3701-15-02
Public Health Lead Investigations		OAC 3701-30-07
Public Health Promotion		OAC 3701-36-04
BCMH		OAC 3701-43-08
Child Fatality Review Board		OAC 3701-67-02

**Nursing
Informal Mandates**

Program	Service
School Health	Contract to serve schools who don't employ their own school nurses
Car Seat Program	Free and low-cost car seats and education on proper use
Lead Testing	Capillary blood testing for all ages
Immunization Clinics	Offer childhood and adult immunizations.

Vital Statistics
Formal Mandates
[Ohio Revised Code 3705](#)

Program	Services	Authority
Birth Certificates		ORC 3705.09 OAC 3701-5
	Issue certified copies to public on certified paper from state Transmit quarterly fees to the state	
Death Certificates		ORC 3705.16 OAC 3701-5
	Issue certified copies to public on certified paper from state Transmit quarterly fees to the state	
Burial Permits		ORC 3705.17 OAC 3701-5
	Issue burial permits Transmit quarterly fees to the state	

**Vital Statistics
Informal Mandates**

Program	Service
Birth and death certificates	Keep a daily record of all certificate numbers on a daily basis Provide access to records for genealogy searches, etc.

**Emergency Response
Formal Mandates**

Program	Services	Authority
Volunteer	MRC Recruiting, Training and deploying	<u>42 USC 300hh-15</u>
Distribution	Emergency Distribution of Drugs	<u>ORC 3701.048</u>
Reporting	Bioterrorism, Epidemic or Pandemic Events	<u>ORC 3701.201</u>

**Emergency Response
Informal Mandates**

Program	Service
Inter-Agency Cooperation	Create partnerships with other service organizations.
Training	Provide applicable training for employees and other appropriate groups.
Grant Management	Comply with all Federal Grant Standards and report same.
Long Range Planning	Create plans in the event of a public health emergency.